

**Bay Area Genealogical Society
Board Meeting via Zoom
Board Minutes
July 29, 2021**

Attendance

Board Position	Name	Present
President	Lisa Smith	No
1 st Vice President	Jane Martin	Yes
2 nd Vice President	Vacant	
Treasurer	Susie Ganch	Yes
Recording Secretary	Kitty Olson	Yes
Corresponding Secretary	Teresa Rundell	Yes
Registrar, Sargent-at-Arms, Co-Web Editor	George Porterfield	Yes
Past President	Nick Cimino	No
County Coordinator, Facebook	Kathleen Williams	Yes
Education	Kim Zrubek	No
Email Coordinator	Lisa Smith	Yes
Hospitality	Kim Zrubek	No
Journal Editor	Todd Roberts	Yes
Newsletter Editor	Cynthia Austin	Yes
Pedigree Charts	Anita Cooper	No
Publicity	Terri Myers	Yes
Telephone	Holly Carpenter	Yes
Web Editor	Polly Swerdlin	Yes
Yearbook	Lisa Smith	No

Administrative Items

1. Jane Martin, 1st Vice President, called the meeting to order at 6:32 p.m.
2. Jane called for corrections and/or additions to the June 2022 minutes distributed by Recording Secretary, Kitty Olson, on June 27; no further corrections and/or additions were proposed. Board minutes for June 2022 accepted as last distributed by Kitty.

Treasurer's Report – Susie Ganch

Bay Area Genealogical Society Statement of Financial Position Detail As of June 30, 2022

	Date	Memo/Description	Amount	Balance
ASSETS				
10011 Checking				
	Beginning Balance			2,136.87
	06/02/2022	May 2022 Speaker fee	-125.00	
	06/03/2022	NGS Dues	-50.00	
	06/28/2022	Memberships & Donation	75.00	
	6/28/2022	Pay Pal Fees	-2.48	
	06/30/2022	DEPOSIT DIVIDEND	0.05	
Total for 10011 Checking				2,034.44
10021 Savings				
	Beginning Balance			5,771.31
		Transfer from CD	6,086.99	
	06/30/2022	DEPOSIT DIVIDEND	0.97	
Total for 10021 Savings				11,859.27
10031 CD (deleted)				
Total for 10031 CD (deleted)				0.00
10041 PayPal				
	Beginning Balance			24.01
	06/25/2022	Member Dues	50.00	
	06/25/2022	PayPal Fees	-1.49	
	06/28/2022	Transfer from PP to Checking	-72.52	
Total for 10041 PayPal				0.00

Registrar's Report – George Porterfield

2021-2022 Membership Year (# of Members):

Category of Membership	Previous report	Change	Current
Organizational & Life Members	9	0	9
Prior year members – paid this year	125	-1	124
New members*	31	3	34
Not paid for 2021-2022	0	0	0
Total members	165		167

*New members: Linda & Joe Stiles, Debbie Gleaves

Deceased member: Chaille Mariis

BAGS Merchandise Inventory as of 24 July 2022:

Inventory Item	Unit Price	Previous report	Change	Qty on Hand	Value
Cookbooks	\$10.00	16	0	16	\$ 160.00
Pens	\$1.00	91	0	91	\$ 91.00
Tote bags	\$25.00	22	0	22	\$ 550.00
Total value					\$ 801.00

Changes:

Corresponding Secretary's Report – Teresa Rundell

- Email sent to the three visitors who attended the June general meeting.

2nd Vice President's Report – Program Committee

Date / Time	Presenter(s)	Topic	Venue	Fee	Comments
Friday, July 29 7 pm CDT	Tony Hanson	Paper in the Cloud	BAGS Zoom	\$75	Live Virtual Recording available for 2 weeks
Saturday, Aug 27 12 – 2 pm CDT	Members	Annual Show & Tell Potluck Lunch	UBC		In-Person
Friday, Sept 30 7 pm CDT	Gale French	Google Earth	BAGS Zoom	No charge	Live Virtual
Friday, Oct 28 7 pm CDT	Shera LaPoint	Law Enforcement Use of Genetic Genealogy	BAGS Zoom	\$150	Live Virtual
Friday, Nov 18 7 pm CT	Diana Elder	Who's Her Daddy? Testing an Ancestry DNA ThruLine Hypothesis for a Female Ancestor	BAGS Zoom	\$225	Live Virtual

Business Items

1. Review of the June program, The District Court, by John Sellers.
 - a. The Board agreed that the program was interesting but since it was a recorded program it lacked interaction between the speaker and members.
2. Status, corrections and additions to the general meeting agenda and presentation for Friday, July 29.
 - a. Several board members provided updates; Jane will update the agenda and PowerPoint presentation.
3. Discussion of the menu for the August potluck luncheon scheduled for Saturday, August 27:
 - a. BAGS will provide barbeque meats as well as eating utensils with members bringing side dishes and/or desserts.
 - b. Members will be encouraged to share various genealogical treasures for the show and tell portion of the meeting.
4. Data Use, Protection, & Privacy Policy discussion and review.
 - a. This topic will be discussed at a future meeting to allow more board members to review the policy.
 - b. George proposed that if a board member reviews the policy but does not have any comments to add their name to the bottom of the document with the statement "no comments".
5. Members who attended the June general meeting polled and preferred alternating in-person and virtual meetings. Discuss schedule for in-person meetings for 2023.

In person	Virtual
Saturday afternoons	Friday evenings
Feb, Apr, Jun, Aug, Oct, Dec	Jan, Mar, May, Jul, Sep, November
Corresponds to our April and August potlucks	Elections are held in January, would be a virtual vote

- a. An alternative approach was proposed by Susie and Kitty to offer four in-person meetings as follows:
 - January: installation of officers (once every 2 years)
 - April: National Volunteer Appreciation
 - August: annual Show & Tell Potluck Luncheon
 - November: election of officers (once every 2 years).
 - b. The Board decided to postpone the decision of offering in-person meetings four times a year until after Lisa returns from vacation and to allow Susie to verify availability of the Chapel at University Baptist Church on the last Saturday of the proposed months.
 - c. The Board also discussed the option of holding virtual general meetings on a day other than Friday evening. George recommended that this change in the scheduling of the general meeting be postponed to the 2024 calendar year as the Program Committee needs to begin scheduling speakers for 2023.
6. Education training topic: “What’s New in Family Tree Maker Q&A Discussion”.
- a. See the Education status below. The Board agreed to open this training session to the public.

Committee Reports

County Coordinator – Kathleen Williams

- Bus trips to Clayton Library: scheduling trips mostly works as it did in the past, except we can now schedule any day but Sunday and we can schedule Thursday at no cost. We can also have up to 6 trips scheduled at one time.
- At least 10 members must be in attendance for these trips to go forward. The trips must be confirmed 2 weeks in advance.
- Bus trip schedule for 2022:
 - Tues, Aug 16, Tues, Sep 6, Fri, Oct 14, Wed, Nov 9, and Wed, Dec 7.

Education – Kim Zrubek

- Education Committee consists of Susie Ganch, Kitty Olson, Kathleen Williams, Charlotte Wisniewski, and Kim Zrubek.
- Kathleen Williams scheduled the first hybrid program, “What’s New In Family Tree Maker Q&A Discussion”, presented by Mark Olsen. The hybrid program is scheduled for Thursday, September 1 from 4pm to 6pm. This class is for all levels of genealogists whether you are just getting started or very experienced.
 - Mark Olsen is the Family Tree Maker Ambassador to historical and genealogical societies around the world working to support their members as they use Family Tree Maker. Mark is a graduate of Brigham Young University and holds a bachelor's degree in Family History with a Spanish records emphasis. He has been working in the genealogy industry since 2007 and has been the Family Tree Maker Ambassador since 2016.
 - Attendees can participate via Zoom or in person at the Friendswood Library. If attending in person, an attendee needs to bring their computer and register by emailing Kim Zrubek at education@txbayareagen.org or text her at 832-660-5898 no later than Monday, August 29. The speaker and attendees who wish to join virtually will join via Zoom.

Session	Date / Time	Frequency	Venue	Moderator/Presenter	Comments
Brick Wall SIG	Sunday, Sept 11 at 1pm	As Scheduled	Virtual	Kathleen Williams	Sunday, July 10 1:00 pm. 5 people attended.
German SIG	Wednesday, Sept 14 at 7pm No mtg in August due to travel	Monthly, 2 nd Wednesday 7:00 pm	Virtual	George Porterfield Karen Engelauf	Meeting held July 13 Meeting handouts and videos are on the BAGS German SIG page
MHM	Sunday, Aug 7, Sep 4, Oct 2, Nov 6, Dec 4 2:00 pm	Monthly, 1 st Sunday at 2pm	Virtual	Kim Zrubek	No meeting held on July 4.
MHM	Wed, Aug 17 Wed, Sept 21 Wed, Oct 19 Wed, Nov 16 No meeting in December. 9:30 – 11:30 am	As Scheduled, Monthly	In-person Friendswood FHC	Kim Zrubek	July 20 had 5 members attend.
MHM	Monday 10:00 am	Weekly	Virtual	Renee Ball George Porterfield	
MHM	Monday 7:00 pm	Weekly	Virtual	Kim Zrubek George Porterfield	

Email Coordinator – Lisa Smith, Acting

- First of the month e-mail went out to members on July 1.
- Reminder for June meeting sent July 27.
- New members invited to subscribe: Debbie Gleaves.
- We have 135 members subscribed to the e-mail list as of June 25
 - 6 members remain unsubscribed. They have been called and either left messages or will be doublechecking their e-mail for the subscription invitation.

Facebook – Kathleen Williams

- Membership is currently 103 members with 63 active members; an active member is defined as a member who viewed, posted, commented on or reacted to group content.

Hospitality – Kim Zrubek

- Approximately eighteen people joined the Meet and Munch Social on Sunday, June 26 at the Red River BBQ in League City.
- Next dates for Meet and Munch Social at the Red River BBQ in League City scheduled for:
 - Saturday, July 30 at 4pm
 - No August social due to the Potluck general meeting.

Journal Editor – Todd Roberts

- No report.

Newsletter – Cynthia Austin

- No report.

Pedigree Charts – Anita Cooper

- Emailed the following new members and requested a pedigree chart: Linda Olsen Stiles and Debbie Gleaves.

Publicity – Terri Myers

- No report.

Telephone – Holly Carpenter

- The Telephone Committee members made calls after the June Board meeting to the membership as a reminder of the upcoming June General Meeting on June 27th.
- The following inquiries were made to those that we contacted:
 - Do they attend any of the Members Helping Members sessions on Zoom?
- Most calls resulted in detailed Voice Messages left for the member. However, we did receive the following information and feedback:
 - Resa Hennings asked to be removed from the telephone list.
 - The telephone list was updated to include Steven Manis and remove his wife's name since she has recently passed away.
 - Wallace Davenport stated that he would be attending in person meetings but not virtual.
 - Lynn Mathes number is not a working number.
 - Freeman Mendall suggested we have Doran from the District Court office speak. He has heard her presentation and thinks the membership would find it informative. He has her information if there is interest.
- Those that responded they could not attend cited reasons including being out of town, company in town, or family illness. Several commented on enjoying the Members helping Members activities.
- Committee member Debbie Elliott will be unable to call in July but will return for the August call list. July calls will be made following the July Board meeting.

Website – Polly Swerdlin

- Home
 - Added to the Web Site Map – Bylaws and charter members
- Sidebar
 - Added "What's New in Family Tree Maker" scheduled for Thursday, September 1 from 4 – 6 p.m. (location to be determined)
- Members Page and Handouts Page
 - Added Paper in the Cloud – handout and PDF outline
 - Added April and May minutes for both the board and general minutes
- Brick Wall Buster (BWB) page and website sidebar
 - Updated the next date to TBA
- Newsletters Page
 - Added the July edition of the newsletter
- Trips Page and website sidebar
 - Added future bus trip dates to the Clayton Genealogical Library
- About Us
 - Added Cindy Austin as the Newsletter Editor
 - Added Holly Carpenter as the Telephone Committee chair
 - Removed Historian, Member Services and Welcoming positions under Board Only
 - Added the Bylaws, June 24 version posted by Lisa.

Yearbook – Lisa Smith

- Added to Yearbook and requested photos from new members: Linda and Joe Stiles, Debbie Gleaves.

Meeting adjourned at 7:55 p.m.

Respectively submitted,

Kitty Olson

Recording Secretary